



Montgomery High School

An Academy *within* the Fylde Coast Academy Trust

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Mutual Respect, Ambition and Learning

November 10th, 2016

Dear Parent/Carer,

I am writing to inform you that there will be alterations to the policy on the use of toilets during lesson time, starting on Monday 14th November.

Our aim in making these changes is to:

- Ensure that teaching is not interrupted by students being late or out of their lessons regularly
- Ensure that bathrooms are used for their primary function rather than meeting places
- Have well-maintained toilet facilities available to students by reducing potential damage

We have had significant damage to the toilets and changing rooms in the last 18 months. As I am sure you will realise, this is money that could have been spent elsewhere such as on new textbooks or free revision guides.

Students have two breaks a day one of 25 minutes and one of 30 minutes. The morning break is longer than most secondary schools, which gives students ample time to get something to eat/drink in the cafeterias and to go to the toilet. Some students, however, regularly wait until their lesson has started before going to the toilet. Hence, they are late to class and disrupt the start to learning. A minority of students regularly ask their teachers to go to the toilet in several lessons during their day.

We do not have enough staff to supervise the use of every toilet during lessons, so we are making the following changes.

- Toilets in E block, L block, O block and T block will be locked during lesson time
- The two sets of toilets in M block will remain open

Students will only be allowed out of a lesson to go the toilet if:

- they have a toilet card given to them for a specific medical condition. This will require a doctor's note. If this information has already been communicated to the school, then we will issue the student with a new toilet card without further contact.
- their teacher is convinced it is a rare extreme case.

Year 7 students will be given more flexibility than other year groups.

If your son/daughter has a medical condition, that you need to inform us about, then please send them in with a doctor's note so we can issue them with a toilet card.

Yours sincerely,

Mr Careless
Principal